

## FPS Arrival & Dismissal Procedures 2022-2023

Arrival is between 8:35 to 8:50am each day. **Please do not line up prior to 8:30am.** Students must wait with their parents in the car until you see staff members outside to receive them.

Drop off for any students not taking the bus in grades prek, Kindergarten and 1st grade will be at the Annex building. The address is 1 Central Avenue. [A map](#) has been included in the email version of this message to assist you. Parents will enter through Hillview Avenue and exit out of Central Avenue. To keep our children safe, please do not cut the line. Please do your best not to block the driveways. Safety Officer Maffuci will be outside to direct you.

Students not taking the bus in grades 2nd - 5th should be dropped off at the Parking Lot Door in front of the main building across from the parking lot. Parents should enter the school down Baylor Street and make first right into the parking lot and follow the traffic signage. Safety Officer Lopez will be outside to direct you. Parents will pull up to the building with the driver's side along the sidewalk. Please pull all the way down to the trailers. At 8:35am, parents will be allowed to release their children from their vehicles. Afterwards, exit by way of Central Avenue through the gates. Please refer to the [attached map](#) for visual guidance.

Bus Riders will unload on the main entrance side only, as not to mix with the car riders due to safety.

**\*\*If you have more than one child, please drop all students off at the same location. Please use the drop off location for the youngest child.\*\***

### Dismissal:

3:05pm - All prek-4, Kindergarten and 1st grade walkers/car riders should report to the Annex as normal and YMCA students should report to the Cafeteria. All students who ride buses A - E will be dismissed to the Art Room Door, as the buses arrive.

3:08pm - All 2nd - 5th grade walkers/car riders will be dismissed to the Parking Lot Door at the Main Building (directly across from the parking lot). When picking up, parents should follow the same arrival directions given above for these grade levels.

3:10pm - All 2nd - 5th grade YMCA students will be dismissed to the Cafeteria.

3:15pm - We will begin dismissing buses F - J from the Art Room Door and buses K - Q and our 2 vans from the Main Entrance Door, as they arrive.

**\*\*Any 2nd - 5th grade walker/car rider who has a sibling in prek-4, Kindergarten or 1st grade should report to the Annex at dismissal with their younger sibling to wait for their parent/guardian to pick them up.\*\***

We ask that parents line up no earlier than 8:30am in the morning and 3pm in the afternoon. Thank you all in advance!

